

# ತುಮಕೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ



ವಿಶ್ವವಿದ್ಯಾನಿಲಯ ಕಾರ್ಯಾಲಯ, ಜಿ.ಎಚ್. ರಸ್ತೆ, ತುಮಕೂರು - 572 103

ದೂರವಾಣಿ : 0816-2254546 0816-2255596, 0816-2255597 ಫ್ಯಾಕ್ಸ್ : 0816-2270719

ಸಂಖ್ಯೆ: ತು.ವಿ.ಶೈ.ವಿ:2023-24/2632

ದಿನಾಂಕ: 09.10.2023

“ತುರ್ತು”

## ಟಿಪ್ಪಣಿ

ವಿಷಯ : ತುಮಕೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯದಲ್ಲಿ ಪ್ರಾರಂಭಿಸಿರುವ ನೂತನ ಕೋರ್ಸ್‌ಗಳ ಪಠ್ಯಕ್ರಮವನ್ನು ಸಿದ್ಧಪಡಿಸಿ ಸಲ್ಲಿಸುವ ಕುರಿತು

ಉಲ್ಲೇಖ : 1) ವಿ.ವಿ. ಟಿಪ್ಪಣಿ ಸಂಖ್ಯೆ:ತು.ವಿ.ಶೈ.ವಿ:2023-24/1243 ದಿನಾಂಕ:11.07.2023

2) ದಿನಾಂಕ: 13.09.2023 ರಂದು ನಡೆದ ವಿದ್ಯಾವಿಷಯಕ ಪರಿಷತ್ ಮತ್ತು ಸಿಂಡಿಕೇಟ್ ಸಭೆಗಳ ನಿರ್ಣಯ

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ಮೇಲ್ಕಂಡ ವಿಷಯಕ್ಕೆ ಸಂಬಂಧಿಸಿದಂತೆ, ಉಲ್ಲೇಖ(1)ರ ಟಿಪ್ಪಣಿಯಲ್ಲಿ 2023-24ನೇ ಶೈಕ್ಷಣಿಕ ಸಾಲಿಗೆ ಸಂಬಂಧಿಸಿದಂತೆ ಎಲ್.ಎಲ್.ಎಂ. (LLM), PG Diploma in Information Technology act, PG Diploma in Human rights, PG Diploma in Intellectual Property rights, PG Diploma in Human Resource Management, PG Diploma in Academic Writing and Publication, M.Sc. in Computer Science and M.Sc. in Data Science, B.Sc. in Electronics and Communication, Bachelor of Design (Fashion Design and Interior Design) ಕೋರ್ಸ್‌ಗಳನ್ನು ಪ್ರಾರಂಭಿಸಲಾಗಿದ್ದು, ವಿಶ್ವವಿದ್ಯಾನಿಲಯದಲ್ಲಿ ಅಧಿಸೂಚಿಸಿರುವ ಕೆಳಕಂಡ ಅಧ್ಯಯನ ಮಂಡಳಿಗಳ ಅಧ್ಯಕ್ಷರುಗಳು ಸಭೆಯನ್ನು ನಡೆಸಿ, ಸದಸ್ಯರುಗಳ ಅನುಮೋದನೆ ಪಡೆದು, ಸೂಚಿಸಿರುವ ವಿಷಯಗಳ ಪಠ್ಯಕ್ರಮವನ್ನು ಸಿದ್ಧಪಡಿಸಿ ಅನುಮೋದನೆಗಾಗಿ ವಿಶ್ವವಿದ್ಯಾನಿಲಯಕ್ಕೆ ತುರ್ತಾಗಿ ಸಲ್ಲಿಸುವಂತೆ ಹಾಗೂ ಬದಲಾವಣೆಗಳಿದ್ದಲ್ಲಿ ಅಗತ್ಯ ಕ್ರಮಕೈಗೊಳ್ಳುವ ಕುರಿತು ವಿಭಾಗಗಳ ಅಧ್ಯಕ್ಷರು / ಸಂಯೋಜಕರುಗಳಿಂದ ಮಾಹಿತಿ ಪಡೆದು ಸಲ್ಲಿಸುವಂತೆ ಉಲ್ಲೇಖ(1)ರ ಟಿಪ್ಪಣಿಯಲ್ಲಿ ಈಗಾಗಲೇ ತಿಳಿಸಲಾಗಿದ್ದರೂ, ಇದುವರೆವಿಗೂ ಪಠ್ಯಕ್ರಮವನ್ನು ಸಿದ್ಧಪಡಿಸಿ ವಿಶ್ವವಿದ್ಯಾನಿಲಯಕ್ಕೆ ಸಲ್ಲಿಸಿರುವುದಿಲ್ಲ.

ಮುಂದುವರೆದು, ಉಲ್ಲೇಖ (02)ರ ಸಕ್ಷಮ ಪ್ರಾಧಿಕಾರಗಳ ಸಭೆಗಳಲ್ಲಿ ಸದರಿ ಕರಡು ವಿನಿಯಮವನ್ನು ಸರ್ಕಾರದ ಅನುಮೋದನೆಗಾಗಿ ಸಲ್ಲಿಸುವಂತೆ ನಿರ್ಣಯಿಸಿರುವ ಹಿನ್ನೆಲೆಯಲ್ಲಿ, ವಿನಿಯಮದ ಹೆಸರು Regulations Governing the Certificate, Post-Graduate Diploma, Advanced Diploma Programmes of Tumkur University ಸದರಿ ಕರಡು ವಿನಿಯಮವನ್ನು ಅನುಮೋದನೆಗಾಗಿ ಸರ್ಕಾರಕ್ಕೆ ಸಲ್ಲಿಸಲಾಗಿರುತ್ತದೆ.

2023-24ನೇ ಶೈಕ್ಷಣಿಕ ಸಾಲಿಗೆ ಸ್ನಾತಕೋತ್ತರ ಕಾರ್ಯಕ್ರಮಗಳ ಪ್ರವೇಶಾತಿ ಕುರಿತು ಕ್ರಮಕೈಗೊಳ್ಳಲಾಗುತ್ತಿದ್ದು, ಪಠ್ಯಕ್ರಮಗಳನ್ನು ಸಿದ್ಧಪಡಿಸಲು ಅನುಮವಾಗುವಂತೆ ಸದರಿ ಪರಿನಿಯಮಾವಳಿಯ ಪ್ರತಿಯನ್ನು ವಿಶ್ವವಿದ್ಯಾನಿಲಯದ ವೆಬ್‌ಸೈಟ್‌ನಲ್ಲಿ ಪ್ರಕಟಿಸಲಾಗಿದೆ.

ಆದ್ದರಿಂದ ಈ ಪತ್ರ ತಲುಪಿದ ಕೂಡಲೇ ಸಂಬಂಧಿಸಿದ ಪಠ್ಯಕ್ರಮಗಳನ್ನು ಸಿದ್ಧಪಡಿಸಿ ವಿಶ್ವವಿದ್ಯಾನಿಲಯದ ಅನುಮೋದನೆಗಾಗಿ ಸಲ್ಲಿಸುವಂತೆ ಈ ಮೂಲಕ ಕೋರಿದೆ.

ಆದೇಶದ ಮೇರೆಗೆ

Mangalabhatt

ಉಪಕುಲಸಚಿವರು

ತುಮಕೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ

ಶೈಕ್ಷಣಿಕ ವಿಭಾಗ

ತುಮಕೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ

ತುಮಕೂರು

ಅಡಕ: ಕರಡು ಪರಿನಿಯಮಾವಳಿ

ಗೆ,

- 1) ಪ್ರೊ. ಬಸವರಾಜು ಜಿ, ಅಧ್ಯಕ್ಷರು, ರಾಜ್ಯಶಾಸ್ತ್ರ ವಿಷಯದ ಅಧ್ಯಯನ ಮಂಡಳಿ ತುಮಕೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ, ತುಮಕೂರು. - PG Diploma in Human rights.
- 2) ಪ್ರೊ. ಕೇಶವ, ಅಧ್ಯಕ್ಷರು, ಗ್ರಂಥಾಲಯ ಮತ್ತು ಮಾಹಿತಿ ವಿಜ್ಞಾನ ವಿಷಯದ ಅಧ್ಯಯನ ಮಂಡಳಿ ತುಮಕೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ, ತುಮಕೂರು. - PG Diploma in Academic Writing and Publication.

ಪು.ತಿ.ನೋ.



- 3) ಡಾ. ಪರಶುರಾಮ ಕೆ. ಜಿ., ಅಧ್ಯಕ್ಷರು, ಸಮಾಜಕಾರ್ಯ ವಿಷಯದ ಅಧ್ಯಯನ ಮಂಡಳಿ ತುಮಕೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ, ತುಮಕೂರು. - PG Diploma in Human Resource Management. . - ಪದನಾಮ ಬದಲಾವಣೆ ಕುರಿತು ಸಂಬಂಧಪಟ್ಟ ವಿಭಾಗದ ಅಧ್ಯಕ್ಷರಿಂದ ಅಗತ್ಯ ಮಾಹಿತಿ ಪಡೆದು ಸಲ್ಲಿಸುವುದು.
- 4) ಡಾ. ಮುಕುಂದಪ್ಪ ಬಿ. ಎಲ್., ಅಧ್ಯಕ್ಷರು, ಗಣಕ ವಿಜ್ಞಾನ ವಿಷಯದ ಅಧ್ಯಯನ ಮಂಡಳಿ ತುಮಕೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ, ತುಮಕೂರು. - M.Sc. in Computer Science, M.Sc. in Data Science and B.C.A. in Data Science
- 5) ಡಾ. ಮೋಹನ್ ರಾಂ, ಅಧ್ಯಕ್ಷರು, ಅತಿಥಿ ಉಪನ್ಯಾಸಕರು & ನಿವೃತ್ತ ಪ್ರಾಧ್ಯಾಪಕರು, ಸ್ನಾತಕೋತ್ತರ ಕಾನೂನು ಅಧ್ಯಯನ ಮಂಡಳಿ, ತುಮಕೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ, ತುಮಕೂರು - ಸ್ನಾತಕೋತ್ತರ ಎಲ್.ಎಲ್.ಎಂ. (LLM), PG Diploma in Information Technology act and PG Diploma in Intellectual Property rights
- 6) ಡಾ. ಪ್ರಿಯಾ ರಾಕೂರ್, ಸಂಚಾಲಕರು, Bachelor of Design (Fashion Design and Interior Design) ವಿಷಯದ ಅಧ್ಯಯನ ಮಂಡಳಿ, ತುಮಕೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ, ತುಮಕೂರು. - Bachelor of Design (Fashion Design and Interior Design)
- 7) ಡಾ. ದೇವರಾಜು ಜಿ.ಟಿ., ಅಧ್ಯಕ್ಷರು, B.Sc. in Electronics and Communication ವಿಷಯದ ಅಧ್ಯಯನ ಮಂಡಳಿ ತುಮಕೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ, ತುಮಕೂರು. -B.Sc. in Electronics and Communication

**ಪ್ರತಿಗಳು:**

1. ಮಾನ್ಯ ಕುಲಸಚಿವರು (ಮೌಲ್ಯಮಾಪನ), ತುಮಕೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ, ತುಮಕೂರು.
2. ಮಾನ್ಯ ಕುಲಪತಿಗಳ ಆಪ್ತ ಕಾರ್ಯದರ್ಶಿ, ತುಮಕೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ, ತುಮಕೂರು.
3. ಸಿಸ್ಟಮ್ ಅನಾಲಿಸ್ಟ್, ತುಮಕೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ, ತುಮಕೂರು - ವೆಬ್‌ಸೈಟ್‌ನಲ್ಲಿ ಇಂದೇ ಪ್ರಕಟಿಸುವುದು.
4. ಕಚೇರಿ ಪ್ರತಿ.

## REGULATIONS GOVERNING THE CERTIFICATE, POST-GRADUATE DIPLOMA, ADVANCED DIPLOMA PROGRAMMES OF TUMKUR UNIVERSITY

### 1. Title and Commencement

- 1.1. This regulation shall be called the regulations governing the Certificate, Post-Graduate Diploma, Advanced Diploma Programmes of Tumkur University.
- 1.2. This regulation shall come into force from the date of assent of the Chancellor.

### 2. Definitions

- 2.1. **University** means Tumkur University, Tumakuru, Karnataka
- 2.2. **College** means constituent colleges of the University.
- 2.3. **Academic Council** means Academic Council of Tumkur University.
- 2.4. **Syndicate** means the Syndicate of Tumkur University.
- 2.5. **Board of Studies (BoS)** means the Boards of Studies in various subjects constituted by the University.
- 2.6. **Board of Examiners (BoE)** means the Boards of Examiners in a particular or group of subjects constituted and approved by the University.
- 2.7. **Programme** means a set of courses prescribed by the University for the award of a particular degree/diploma/certificate specified by the UGC under sub-section (3) of section 22 of the University Grants Commission Act, 1956 (3 of 1956).
- 2.8. **Discipline** means faculty viz. Arts, Science and Technology, Commerce and Management, Education, Law, etc.
- 2.9. **Subject** means a field of study in a discipline. E.g., History is a subject under the faculty of Arts.
- 2.10. **Course** means a paper with specified units from a subject.
- 2.11. **Credit** means the unit used to measure the course work.
- 2.12. **Fee** means the fee prescribed by Tumkur University.
- 2.13. **Internal Assessment (IA)** means the continuous evaluation conducted for a particular course during the semester by the faculty or teacher for respective students for specified assessment methods.
- 2.14. **Semester** means an academic time frame of the programme, comprising of a minimum of 16 weeks/90 teaching-learning days in a given academic year inclusive of seminars, assignments and similar academic activities and engagements.
- 2.15. **Semester End Examination (SEE)** means the examination conducted after the completion of 90 teaching/learning days, offered course-wise for a specified duration.
- 2.16. **Certificate Programme** means one-semester programme with a minimum of 20 credits.



- 2.17. **Post Graduate Diploma** means a one-year programme for the candidates who have already passed a graduate programme in any discipline recognised by the University with a minimum of 40 credits.
- 2.18. **Advanced Diploma** means a three-semester programme for the candidates who have already passed a graduate programme in any discipline recognised by the University with a minimum of 60 credits.
- 2.19. **Student** is the one who has enrolled for any programme of Tumkur University.
- 2.20. **Academic Year:** Two consecutive (one odd + one even) semesters constitute one academic year.
- 2.21. **Choice Based Credit System (CBCS):** The CBCS provides choice for students to select courses from the prescribed courses (core, open elective, discipline elective, ability and skill enhancement language, soft skill, etc. courses).
- 2.22. **Credit Based Semester System (CBSS):** Under the CBSS, the requirement for awarding a degree/diploma/certificate is prescribed in terms of number of credits to be earned.
- 2.23. **Omnibus Merit List:** It is subject-wise list of candidates sorted based on the merit prepared by the admission committee.
- 2.24. **Grade Point:** It is the numerical weight allotted to each letter grade on a 10-point scale.
- 2.25. **Credit Point:** It is the product of the grade point and the number of credits for a course.
- 2.26. **Letter Grade:** It is an index of the performance of students in a said course. Grades are denoted by letters O, A+, A, B+, B, C, P and F.
- 2.27. **Semester Grade Point Average (SGPA):** It is a measure of performance of work done in a semester. It is the ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.
- 2.28. **Cumulative Grade Point Average (CGPA):** It is a measure of the overall cumulative performance of a student over all the semesters of a programme. The CGPA is the ratio of the total credit points secured by a student in various courses in all the semesters and the sum of the total credits of all courses in all the semesters. It is expressed up to two decimal places.
- 2.29. **Transcript or Grade Card or Certificate:** Based on the grades earned, a Grade Card shall be issued to all the registered students after every semester. The grade certificate will display the course details.
- 2.30. These programmes can be offered in both day as well as evening mode.

### **3. Certificate Programmes/Post Graduate Diploma Programmes/ Advanced Diploma Programmes Offered**

- 3.1. Certificate/Post Graduate Diploma/Advanced Diploma Programme in Animation

- 3.2. Certificate/Post Graduate Diploma/Advanced Diploma Programme in Intellectual Property Rights
- 3.3. Certificate/Post Graduate Diploma/Advanced Diploma Programme in Cyber Law
- 3.4. Certificate/Post Graduate Diploma/Advanced Diploma Programme in Human Rights
- 3.5. Certificate/Post Graduate Diploma/Advanced Diploma Programme in Human Resource Management
- 3.6. Certificate/Post Graduate Diploma/Advanced Diploma Programme in Research Methodology and Statistics
- 3.7. Certificate/Post Graduate Diploma/Advanced Diploma Programme in Library Automation and Networking
- 3.8. Certificate/Post Graduate Diploma/Advanced Diploma Programme in Academic Writing and Publication
- 3.9. Certificate/Post Graduate Diploma/Advanced Diploma Programme in Coconut Plantation and Processing
- 3.10. Certificate/Post Graduate Diploma/Advanced Diploma Programme in Industrial Safety Management
- 3.11. Certificate/Post Graduate Diploma/Advanced Diploma Programme in Embedded Systems
- 3.12. Certificate/Post Graduate Diploma/Advanced Diploma Programme in Food Technology
- 3.13. Any other Certificate/Post Graduate Diploma/Advanced Diploma Programme introduced by the University from time to time

#### **4. Intake**

- 4.1. Intake for each Certificate/PGD/Advanced Diploma programmes shall be fixed by the Syndicate.
- 4.2. State Govt. reservation policy shall be followed for admission for all the programmes under these regulations.
- 4.3. A fixed number of seats (supernumerary) in each programme shall be reserved for foreign students allotted at the discretion of the Vice-Chancellor in consultation with respective selection committee.
- 4.4. One seat (supernumerary) shall be reserved for children of the defence personnel (Army, Navy and Air Force). However, if no children of the defence personnel are available for admission, the seats shall then be allotted to the children of ex-servicemen. If no candidates in the above two categories are available, such seats may be allotted to candidates who are dependents of the defence personnel (dependents means wife, brothers and unmarried sisters of the servicemen).

- 4.5. Seats shall be reserved for physically handicapped as per Government of Karnataka reservation policy. The candidates shall be selected by the Committee constituted by the University.
- 4.6. In all cases of allotment of seats in different categories, merit alone shall be the criteria. Generally, the seats shall be allotted to the Tumkur University candidates. If sufficient number of applications from the students of Tumkur University are not received, candidates from other universities may be considered.
- 4.7. One seat for the pool of N.C.C., N.S.S. and Sports/Cultural events (supernumerary) persons in the order of merit in the qualifying examinations (graduates of Tumkur University). The eligibility criteria for these are as follows:
- 4.8. The candidates who possess NCC B Certificate and who have participated from Karnataka in any one or more of the following camps conducted by the Directorate General of NCC, New Delhi - a) Republic Day b) Independence Day Camp c) Basic Leadership Camp and d) Sainik Camp.
- 4.9. Candidates who possess N.C.C. C Certificate.
- 4.10. N.S.S: The names of NSS volunteers have to be taken from the previous three consecutive NSS lists published by the University in this regard.
- 4.11. Sports and cultural activities: One seat each shall be reserved for candidates who have represented the University/State/Nation in any of the inter-university/national level/international level sports/cultural events respectively.
- 4.12. Seats falling vacant under reserved categories shall be transferred as per applicable university rules.

## **5. Eligibility**

- 5.1. Candidate who has qualified in relevant Post Graduate programmes offered by Tumkur University or any other universities of Karnataka or equivalent examinations shall be eligible to apply for PGD programmes.
- 5.2. The relevant post graduate programmes shall be identified based on the suggestions received from the concerned BoS.
- 5.3. In case of confusion the equivalence committee shall recommend the eligibility of a candidate to apply for any PGD programme.
- 5.4. Eligibility to apply for a certificate Programme shall be as suggested by the BoS.

## **6. Selection/Admission Committee**

- 6.1. There shall be a committee for the selection of candidates to each of the programmes consisting of the Chairman of the Department of Studies and two or three members of the teaching staff of the department. The constitution of such a committee shall be made by the University.
- 6.2. It shall be the duty of the selection committee to select candidates with requisite qualification for admission to the concerned programme. The committee shall

also discharge such other functions as are assigned to it by this regulation and the University.

## **7. Procedure for Admission to the Programmes**

- 7.1. The University shall issue a notification for admission to various Programmes soon after the announcement of UG results.
- 7.2. A consolidated list, omnibus merit list, shall be prepared by the Selection/Admission Committee following the procedure laid out thus: The list shall consist of all the candidates of Tumkur University and other universities whose applications are arranged in the order of merit as per regulations according to the percentage of marks obtained by them in relevant subject/s in the qualifying examinations irrespective of the categories to which they belong. The candidates who pass the qualifying examination in the second or subsequent attempts shall be considered on par with the candidates who have passed the qualifying examination in their first attempt.
- 7.3. The provisional lists of selected and wait listed candidates along with the consolidated list shall be sent in quadruplicate to the Deans of the concerned faculties for scrutiny and provisional approval. The Dean shall forward two copies of the provisionally approved list to each concerned department for announcement and for provisional admission, and one copy to the University. However, the list of candidates provisionally admitted is subject to final approval by the University.
- 7.4. Every selection/admission committee shall provisionally admit students by counselling the candidates as per the order of merit.
- 7.5. While preparing the first list, the number of seats available under the general merit pool including the other university seats shall be filled first by selecting the candidates equal in number to the seats available under the general merit pool in the order of merit in the omnibus merit list (Although the selected candidates belong to other reserved categories, they shall be treated as candidates belonging to General Merit Pool). The candidates under each of the various reserved categories shall be selected on merit from among the remaining candidates in the omnibus merit list. At any stage of admission, the candidates selected/admitted under reserved categories shall be of lower merit than the last candidate admitted under the general merit pool. Consequently, if a candidate admitted under any reserved category in the first or second round gets covered under general merit pool in the second or subsequent round, the seat vacated by that candidate in the reserved category shall be allotted to the next candidate in the merit list in that reserved category.

- 7.6. The selection/admission committee shall, while preparing the provisional list of selected candidates coming under different categories, also make a separate list called the waiting list of suitable number of the other candidates in each of the categories in the order of merit.
- 7.7. Waiting List: Any vacancy arising out of the failure of a selected candidate to join the programme within the specified time shall be filled from the list of candidates in the waiting list in the order shown therein.
- 7.8. Admission of candidates under payment category shall be made after filling up of seats under non-payment category. Criteria for the selection of candidates under the payment category shall be exactly similar to that of non-payment category.
- 7.9. If a candidate selected by the committee is found by the University to be ineligible or disqualified, his or her selection is liable to be cancelled. The decision of the Vice-Chancellor in the matter shall be final.
- 7.10. Where an ineligible candidate is admitted to a programme inadvertently or by mistake or an oversight, such candidate shall have no claim to continue to study in the department.
- 7.11. Admission of Selected Candidates: The candidates selected shall join the programme within the date notified by the Principal of the college/Chairman of the concerned department of studies, failing which their selection shall stand cancelled automatically.
- 7.12. Penalty for false and incorrect statements: Where the candidate or his/her parent or guardian furnishes false or incorrect statement/s in the application, or where the affidavit filed by him/her or the certificate furnished by him/her contains false or incorrect statements, such application shall be rejected and his/her admission shall stand cancelled.
- 7.13. If an admitted candidate wants to cancel his/her admission, fee refund shall be as suggested from time to time by the UGC/University.
- 7.14. The date of commencement of the academic year shall be notified by the University.

## **8. Credit Based Semester System (CBSS) Structure**

- 8.1. Certificate Programmes/The PGD programmes/Advanced diploma follow the credit-based semester system (CBSS).
- 8.2. The requirement for the award of a diploma/certificate/advanced diploma is prescribed in terms of number of credits to be earned.
- 8.3. Credits typically represent the weightage of a course and are a function of teaching, learning and evaluation strategies such as the number of contact hours, course content, teaching methodology, learning expectations, etc. Credit determines the number of hours of instruction required in a semester. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week. Generally, in a semester 12-15 hours of



teaching (lecture or tutorial) or 24-30 hours of practical work/field work makes one credit. Credits for internship shall be one credit per one week of internship, subject to a maximum of six credits.

- 8.4. Certificate programmes will be of 20 credits. Each credit will have 12-15 hours of workload.
- 8.5. PG diploma programmes will be of 40 credits. Each credit will have 12-15 hours of workload.
- 8.6. Advanced diploma programmes will be of 60 credits. Each credit will have 12-15 hours of workload.
- 8.7. The programmes may be offered through evening classes to allow working professionals to join these Programmes.
- 8.8. A student who has enrolled for a PG programme in the University departments/affiliated colleges may be allowed to take admission to these programmes if offered as evening programmes. Such students are required to produce the certificate from the institute where they have taken admission by producing their original transfer certificate. NO transfer certificate will be issued to such students after completing the programmes.
- 8.9. The declaration of result is based on Semester Grade Point Average (SGPA) or Cumulative Grade Point Average (CGPA) earned.

#### **9. Semester System, Duration of the Programmes and Completion of the Programmes**

- 9.1. All PGD programmes shall have a duration of two semesters unless specified otherwise.
- 9.2. All certificate programmes shall have a duration of a semester unless specified otherwise, or equivalently of a minimum of 20 credits.
- 9.3. All advanced diploma programmes shall have a duration of three semesters unless specified otherwise.
- 9.4. However, a student may earn additional credits on one's own. If enough credits are accumulated in the prescribed course category, a student shall be awarded the degree earned within the prescribed duration.
- 9.5. New admissions are generally made in the beginning of an academic year or the beginning of odd semesters for programmes and admission may be given for courses in the beginning of the semesters in which the courses are taught.
- 9.6. Each academic year shall have two semesters. Each semester shall have 16 weeks (06 days per week) with a minimum of 90 working days.
- 9.7. The University may define summer term during summer vacation. Internship/apprenticeship/work-based vocational education and training may be carried out during the summer term. The University shall decide the courses to be offered in the summer term depending on the availability of faculty and the number of students.

- 9.8. Students shall be allowed to complete the programmes on a slow track but the maximum duration of each programme shall be N+2 years.
- 9.9. A candidate shall be considered to have satisfied the requirement of attendance for a semester if he/she attends not less than 75% of the number of classes held up to the end of the semester in all courses.
- 9.10. All programmes shall have carryover system up to the last semester.
- 9.11. 75% attendance in each subject in the course shall be mandatory to appear for Semester- End Examination (SEE).
- 9.12. A candidate who does not satisfy the requirement of attendance in one or more paper shall not be permitted to take the University examination of those courses and the candidate shall seek re-admission to those courses in a subsequent year.
- 9.13. Students with less than 75% attendance in a semester in each course/paper shall seek readmission into that semester in the subsequent academic year.
- 9.14. Students with 75% attendance but failing to appear for Semester-End Examination shall be eligible to seek admission into the immediate higher semester. Even in such cases the maximum duration of the programme shall be N+2 years.
- 9.15. Mere submission of application by a student to appear for examination without the 75% attendance in each course shall not be a sufficient condition to secure admission into the higher semester.
- 9.16. Students without seeking admission into an odd semester of a programme shall not be eligible to be admitted to the corresponding (the next) even semester of the programme. Admission for any programmes shall be approved only in the beginning of odd semesters.
- 9.17. A student seeking change of programme shall be readmitted into the new programme. As every programme is specific in nature, change of programme shall not be permitted in between.

## **10. Medium of Instruction**

Medium of instruction shall be either Kannada or English. Students shall be allowed to write exams in either Kannada or English.

## **11. Preparation of Syllabi by the Board of Studies**

- 11.1. Syllabi for PGD programmes/certificate programmes/advanced diploma programmes shall be prepared by the BoS in the concerned subject. The BoS in the concerned Arts/Science/commerce subject shall frame the syllabi for the courses in respective subjects.
- 11.2. The BoS shall consider the aspects of course matrix - number of hours of instructions, type of instruction, allocation of marks, overall hours of study/course and need for continuity.

- 11.3. The BoS shall clearly indicate the teaching-learning transactions, objectives of the courses and expected outcomes of the specified course.
- 11.4. The BoS shall prepare a model question paper (based on the accepted model for the programme) as per the programmes structure and matrix.
- 11.5. The BoS shall revise the syllabi for courses on respective subjects at least once in every three years.
- 11.6. The University may constitute an ad-hoc BoS to frame syllabi for multidisciplinary and interdisciplinary programmes.

## **12. Curriculum Framework for PGD Programmes/Certificate Programmes/Advanced Diploma Programmes**

The details of curricular and credit structures for all PGD programmes and certificate programmes are given in Appendix I. However, the programme structure shall be revised if recommended by the concerned BoS on approval of Academic Council and Syndicate.

## **13. Semester-End Examinations (SEEs)**

- 13.1. The University shall conduct Semester-End Examinations.
- 13.2. Evaluation shall contain 30% formative assessment (IA). The remaining 70% shall be evaluated based on the performance in the Semester-End theory examinations and 50:50 for IA and Semester-End practical examinations respectively.
- 13.3. The courses prescribed for 3-6 credits shall be evaluated for 100 marks. Duration of the Semester-End examinations for such courses for 70 marks shall be of 03 hours. Practical components of the courses prescribed shall be evaluated for 50 marks. Duration of the Semester-End examinations for such courses shall be of 03 hours.
- 13.4. The project work/dissertation prescribed for 3 or 6 credits shall be evaluated for 100 marks, out of which 70 marks are for evaluation of the dissertation and 30 marks are for evaluation based on viva-voce.
- 13.5. BoE may include members from outside the University, if required. Respective Boards of Examiners shall prepare question papers for Semester-End examinations in the pattern suggested by the BoS.
- 13.6. Concerned BoE shall decide the scheme of valuation for both theory and practical courses.
- 13.7. There shall be a double valuation for theory courses from the members of the concerned BoE for PGD and Advanced Diploma programmes. For certificate programmes there shall be single valuation for theory courses from the members of the concerned BoE.
- 13.8. Practical/evaluation of project work/dissertation work/field work assessments shall be conducted at the concerned departments by two examiners: one internal examiner and external examiner each. There may be two external



examiners in case of unavailability of internal examiners but not two internal examiners to conduct such examinations.

#### **14. Internal Assessment (IA)**

- 14.1. The department shall conduct multiple internal assessment examinations for theory courses.
- 14.2. There shall be no provision for improvement of performance in internal assessment once the semester ends. No carry over is allowed for internal assessment marks. In case of a student not participating in the internal assessment process, he/she shall be marked absent and no IA marks shall be awarded to such student. However, there shall be no minimum passing marks for internal assessment.
- 14.3. Internal assessment shall be purely based on a student's performance in the assessment process. No IA marks shall be awarded for attending classes. IA marks shall be submitted to the University only if the student has 75% attendance in the course.
- 14.4. Total Marks for each course = 100% of marks  
  
Continuous assessment (C1) = 15% of the total marks  
  
Continuous assessment (C2) = 15% of the total marks  
  
Semester End Examination (C3) = 70% of the total marks.
- 14.5. Evaluation process of the IA marks shall be as follows.
  - a) The first component (C1) of the assessment is for 10% of the total marks. This shall be based on test, assignment, seminar, case study, field work, project work, etc. This assessment and scoring processes should be completed at the completion of 50% of syllabus of the course/s and within the first 45 working days of the semester program.
  - b) The second component (C2) of assessment is for 15% of the total marks. This shall be based on test, assignment, seminar, case study, field work, internship/industrial practicum/project work, etc. This assessment and scoring processes should be based on the completion of the remaining 50 percent of syllabus of the courses of the semester.
  - c) In case of a student who has failed to attend the C1 or C2 on a scheduled date, it shall be deemed that the student has dropped the test. However, in case of a student who could not take the test on the scheduled date due to reasonable caused, such a candidate may appeal to the Program Coordinator/Principal. The Program Coordinator/Principal in consultation with the concerned teacher shall

decide the genuineness of the case and decide to conduct special test/s to such a candidate on a date fixed by the concerned teacher but before the commencement of the concerned Semester-End examinations.

d) The outline for continuous assessment activities for Component-I (C1) and Component-II (C2) of a course shall be as under.

e) Outline for continuous assessment activities for C1 and C2

Activities	C1	C2	Total Marks
Session Test	10% marks	10% marks	20%
Seminars/Presentations/Activity/Quiz	5% marks		5%
Case study/Assignment/ Field work/Project work/Quiz etc.		5% marks	5%
Total	15% marks	15% marks	30%

- 14.6. The member of the faculty concerned shall conduct test/seminar/case study, etc. The students should be informed about the modalities well in advance. The evaluated scripts/workbooks/assignments, etc., of component I (C1) and component II (C2) of assessment are to be immediately provided to the candidates and acknowledgement of the same must be obtaining in a register by the concerned teachers(s) and maintained by the Chairman of the University Post-Graduate Department. Before the commencement of the Semester-End examination, the evaluated test scripts/assignment, etc. of C1 and C2 shall be obtained back from the students and maintained at the department/college till the announcement of the results of the examination of the concerned semester.
- 14.7. The marks of the internal assessment shall be published on the notice board by the respective department/college for information.
- 14.8. The internal assessment marks shall be communicated to the Registrar (Evaluation) at least 10 days before the commencement of the University examinations and the Registrar (E) shall have access to the records of such periodical assessments.
- 14.9. Internal assessment marks may be recorded separately. A candidate who has failed or rejected the result, shall retain the internal assessment marks.

## 15. Passing Criteria

- 15.1. A candidate shall be declared to have passed the program if he/she secures at least 40% of the total marks or a CGPA of 4.0 (Course Alpha-Sign Grade P) in the aggregate of both internal assessment and Semester-End examination marks put together in each unit such as theory papers/practical/field

- work/internship/project work/dissertation/ viva-voce, provided the candidate has secured at least 40% of marks in the Semester-End examinations in each unit.
- 15.2. There shall be no minimum marks for IA. However, a student must score a minimum of 40% in the Semester-End examinations in each course.
  - 15.3. For courses having both theory and practical components, a student shall have to qualify in both theory and practical parts independently. If a student fails in one of the components such a student shall reappear for the examination for that part only.
  - 15.4. If a student fails in the Semester-End examination, the IA marks shall be protected and carried forward, and the student need not reappear for IA examinations in such cases.
  - 15.5. On scoring a minimum of 40% of marks in all courses prescribed for the semester, the student shall be declared pass in the programme in the semester.
  - 15.6. A student shall be considered qualified in a programme only after qualifying in all courses, in all semesters with a minimum score of 40% in each course every semester.
  - 15.7. Result of a student qualifying in the last semester examination but having failed in any of the lower semester examinations shall be declared as NCL (Not Completed the Lower Semester Examinations). Such a student shall be eligible for the degree only after the completion of all the lower semester examinations.
  - 15.8. A student who fails in any of the Semester-End examinations may be permitted to take the examinations again at a subsequent appearance as per the syllabus and scheme of examination in vogue at the time the student took the examination for the first time. This facility shall be limited to the maximum duration prescribed for the programme.

## **16. Grading**

### **16.1. Classification of Successful Students**

- 16.1.1. The declaration of result is based on the Semester Grade Point Average (SGPA) earned towards the end of each semester or the Cumulative Grade Point Average (CGPA) earned towards the end of all the semesters of the programme and the corresponding overall Letter Grades.
- 16.1.2. A Letter Grade, the eight-point grading system, as described below shall be adopted.

<b>Semester GPA/ Program CGPA</b>	<b>Alpha-Sign Letter Grade</b>	<b>Semester/Program % of Marks</b>	<b>Result / Description</b>	<b>Class</b>
9.00-10.00	<b>O</b> (Outstanding)	90.0-100	Outstanding	
8.00-<9.00	<b>A+</b> (Excellent)	80.0-<90.0	First Class Exemplary	



7.00-<8.00	<b>A</b> (Very Good)	70.0-<80.0	First Class Distinction
6.00-<7.00	<b>B+</b> (Good)	60.0-<70.0	First Class
5.50-<6.00	<b>B</b> (Above Average)	55.0-<60.0	High Second Class
5.00-<5.50	<b>C</b> (Average)	50.0-<55.0	Second Class
4.00-<5.00	<b>P</b> (Pass)	40.0-<50.0	Pass Class
Below 4.00	<b>F</b> (Fail)	Below 40	Fail/Reappear
Ab (Absent)	-	Absent	-

16.1.3. Students passing in all semester examinations in their first attempt are eligible for the award of ranks provided they secure a CGPA of 6.01 (Letter Grade B+) at the least.

16.1.4. There shall be no award of rank for certificate programmes.

16.1.5. The University shall issue the final grade card (Marks card) consisting of Grade Points along with the marks scored and credits earned in all the courses successfully completed by the student. The final grade card (Marks card) shall include SGPA for all semesters, CGPA with Grade Letter of the entire programme and the class obtained.

16.1.6. Degrees shall be awarded in the Annual/Special convocation. The Degree certificate shall consist of the CGPA of the programmes and class obtained.

## **16.2. Calculation of Semester Grade Point Average (SGPA)**

16.2.1. The Grade Points (GP) in a course shall be assigned based on marks scored in that course as illustrated above. A fraction of a mark less than 0.50 is ignored in assigning GP and the fractions of 0.50 or more is to be rounded off to the next integers.

16.2.2. The Credit Points (CP) shall then be calculated as the product of the Grade Points earned and the credits for the course. The total CP for a semester is the sum of CP of all the courses of the semester.

16.2.3. The SGPA for a semester is computed by dividing the total CP of all the courses by the total credits of the semester. It is illustrated in Appendix II.

## **16.3. Calculation of Cumulative Grade Point Average (CGPA)**

The Cumulative Grade Point Average (CGPA) at the end of the second semester shall be calculated as the weighted average of the Semester Grade Point Averages (SGPA) of two, semesters. The CGPA is obtained by dividing the total of semester credit weightages by the maximum credits for the programme. It is illustrated in the Appendix III.

#### **16.4. Criteria for Award of Degree**

16.4.1. On successful scoring of a minimum of 4 Grade Points in all courses of the programme, a student shall be awarded with Certificate/PG Diploma Degree/Advanced Diploma programme.

16.4.2. There shall not be any provision for Rank and Gold Medal for students of a Certificate Programme.

#### **16.5. Recounting, Revaluation, Challenge Valuation, Photo Copying of Answer Papers**

16.5.1. There shall be provision for recounting of marks, revaluation, challenge valuation and photo copying of answer papers.

16.5.2. The University shall invite applications for such purpose immediately after announcing the results for every semester within a fixed time to apply for the same.

#### **16.6. Makeup Examination**

There shall be no immediate makeup examination for all the semesters to the courses where a student fails to score a minimum of 40% in the Semester-End examination. However, such a student shall appear for examination during the regular schedule of examination conducted by the University.

#### **16.7. Rejection of Results**

16.7.1. A candidate may be permitted to reject his/her result of the whole examination of any semester. Rejection of result course/paper wise or subject wise is prohibited.

16.7.2. The candidate who has rejected the result shall appear for the immediately following examination.

16.7.3. The rejection shall be exercised only once in each semester and the rejection once exercised shall not be revoked.

16.7.4. Application for rejection of results along with the payment of the prescribed fee shall be submitted to the Registrar (Evaluation) through the College of study together with the original statement of marks within 30 days from the date of publication of the result.

#### **17. Repeal and Savings**

17.1. All the existing regulations governing various PGD/Certificate Programmes/Advanced Diploma under semester and non-semester schemes or any ordinances or regulations or guidelines issued or adopted earlier by the

University in this matter for constituent and affiliated colleges of the University are hereby repealed.

- 17.2. However, the above regulations shall continue to be in force for the students who have been admitted to the degree programmes concerned before the enforcement of these new regulations.
- 17.3. Provided that the said repeal shall not affect the previous operation of the said regulations/ordinances or anything duly done or suffered there under or affect any right liability or obligation acquired, accrued or incurred under the said regulations.
- 17.4. In case of any overlapping between examination manual/regulation, and these regulations with regard to the examination related matters the examination manual/regulation prevails.

### **18. Removal of Difficulties**

If any difficulty arises in giving effect to the provisions of these regulations, the Vice Chancellor may, by order, make such provisions not inconsistent with the Act, Statutes, Ordinances, or other regulations, as appears to be necessary or expedient to remove the difficulty. Every order made under this rule shall be subject to ratification by the appropriate University authorities.

### **19. Modification to the Regulations**

Notwithstanding the foregoing, any amendments / modifications issued or notified by the University Grants Commission/ Higher Education Commission of India and its verticals such as National Higher Education Regulatory Council, General Education Council or the State Government, from time to time, shall be deemed to have been incorporated into these Regulations and shall constitute an integral part of these Regulations.



**Appendix I.**

**1. Credit structure for all certificate programmes in Faculty of Arts/Commerce/Science**

<b>Sem</b>	<b>Type of Course</b>	<b>Minimum Credits</b>
<b>I</b>	Professional Core Courses	12
	Professional Elective Courses	6
	Seminar/ Viva Voce	2

**2. Credit structure for all PG Diploma programmes in Faculty of Arts/Commerce/Science**

<b>Sem</b>	<b>Type of Course</b>	<b>Minimum Credits</b>
<b>I &amp; II</b>	Professional Core Courses	24
	Professional Elective Courses	12
	Seminar	2
	Viva Voce	2

**3. Credit structure for all Advanced Diploma programmes in Faculty of Arts/Commerce/Science**

<b>Sem</b>	<b>Type of Course</b>	<b>Minimum Credits</b>
<b>I, II, III</b>	Professional Core Courses	36
	Professional Elective Courses	18
	Seminar, Viva Voce	4

## Appendix II

### Calculation of SGPA for a semester

The Grade Points (GP) in a course shall be assigned on the basis of marks scored in that course as per the Table I. Any fraction of mark in the borderline less than 0.50 be ignored in assigning GP and the fractions of 0.50 or more be rounded off to the next integers. The Credit Points (CP) shall then be calculated as the product of the grade points earned and the credits for the course. The total CP for a semester is the sum of CP of all the courses of the semester. The SGPA for a semester is computed by dividing the total CP of all the courses by the total credits of the semester. It is illustrated below with typical examples.

**Table 1: Conversion of Percentage of Marks into Grade Points in a Course/Paper**

% Marks in a paper/practical	Grade Point (GP)	% Marks in a paper/practical	Grade Point (GP)
98-100	10	63-67	6.5
93-97	9.5	58-62	6.0
88-92	9.0	53-57	5.5
83-87	8.5	48-52	5.0
78-82	8.0	43-47	4.5
73-77	7.5	40-42	4.0
68-72	7.0	Below 40	0

**An Illustration of Calculation of Semester Grade Point Average (GPA): I Semester (Typical)**

Courses/Papers	C1	C2	C3	C4	C5	C6	C7	C6	C7	C8	Total
Max. Marks	100	100	100	100	100	100	100	50	25	25	800
Marks Obtained	77	74	62	76	78	72	68	38	18	17	580
% Marks Obtained	77	74	62	76	78	72	68	76	72	68	-
Grade Points Earned (G)	7.5	7.5	6.0	7.5	8.0	7.0	7.0	7.5	7.0	7.0	-

<b>Credits for the Course (C)</b>	3	3	3	3	3	3	3	2	1	1	25
<b>Credit Points, CP (G x C)</b>	22.5	22.5	18.0	22.5	24.0	21.0	21.0	15.0	7.0	7.0	180.5

Semester Aggregate Marks:  $580 / 800 = 72.5\%$ ,

Classification of Result: First Class Distinction

SGPA = Total CP / Total Credits =  $180.5 / 25 = 7.22$ ,

Semester Alpha Sign Grade:

### Appendix III

#### Calculation of Cumulative Grade Point Average (CGPA)

The aggregate or cumulative SGPA (CGPA) at the end of the second semester of PGD programme shall be calculated as the weighted average of the semester grade point averages. The CGPA is calculated taking into account all the courses undergone over all the semesters of a programme, i.e. The CGPA is obtained by dividing the total of semester credit weightages by the maximum credits for the programme.

$$\text{CGPA} = \Sigma(C_i \times G_i) / \Sigma C_i$$

where  $G_i$  is the grade point of the  $i$ th course/ paper and  $C_i$  is the total number of credits for that course/ paper. An illustration is given below.

#### Calculation of Cumulative Grade Point Average (CGPA) for Diploma: Illustration

Semester	I	II	Total
<b>Total Marks per Semester</b>	800	800	1400
<b>Total Marks Secured</b>	580	641	1221
<b>Semester Alpha Sign Grade</b>	A	A+	-
<b>Semester GPA</b>	7.22	8.02	-
<b>Semester Credits (C)</b>	25	25	48
<b>Semester Credit Points (CP) (SGPA x C)</b>	180.5	200.5	381.0

Aggregate Percentage of Marks =  $1221 / 1600 = 76.31\%$

Classification of Result: First Class Distinction

Cumulative Grade Point Average (CGPA) = Total of Semester CP / Total Credits for the program =  $381.0 / 50 = 7.62$

Program Alpha Sign Grade: A



